

**THORNBURY TOWNSHIP, CHESTER COUNTY
BOARD OF SUPERVISORS ORGANIZATION MEETING
MINUTES – JANUARY 2, 2018**

In attendance were Supervisors Bob Anthony, Bill Reilly, Jim Benoit and Joe Lisa. Judy Lizza, Township Manager; Teresa DeStefano, Township Secretary; and Kathryn Labrum, Solicitor, were also in attendance.

Pledge of Allegiance

Election of Temporary Chairman for the Organizational Meeting – Bob Anthony motioned to name Jim Benoit Temporary Chairman. Joe Lisa seconded the motion. All were in favor. Motion carried.

Election of Temporary Secretary – Bob Anthony motioned to name Teresa Destefano Temporary Secretary. Jim Benoit seconded the motion. All were in favor. Motion carried.

CALL TO ORDER- Jim Benoit called the meeting to order at 6:34 p.m.

Nominations and Appointment Chairman – Jim Benoit motioned to appoint Bob Anthony as Chairman. The motion was seconded by Bob Anthony. All were in favor. Motion Carried

Nominations and Appointment Vice-Chairman – Jim Benoit motioned to appoint Jim Benoit as Vice-Chairman. The motion was seconded by Bob Anthony. All were in favor. Motion Carried.

Appointment of Supervisors Positions

Bob Anthony motioned the approval of the following Supervisor Appointments:

Police Commissioner – Jim Benoit

Financial Liaison/Park & Recreation Commission Liaison – Bill Reilly

Historical Preservation Commission Liaison – Joe Lisa

Planning Commission Liaison – Mike Gallagher

Cheyney University Liaison/West Chester Area COG Delegate/Voting Delegate to PSATS Convention – Bob Anthony

The motion was seconded by Jim Benoit. All were in Favor. Motion Carried.

Appointment of Township officials and Professional Services

Jim Benoit motioned the appointment of Township Officials and Professional Services:

Township Manager – Judy Lizza

Township Secretary – Teresa DeStefano

Deputy Tax Collector/Bookkeeper – Maryann Furlong

Roadmaster – Mike Aiello

Township Solicitor – Kathryn Labrum of Donahue & Labrum

Planning Commission Solicitor – Kathryn Labrum of Donahue & Labrum

Zoning Hearing Board Solicitor – Patrick McKenna of Gawthrop Greenwood, PC

Township Engineer – Mike Conrad from Yerkes Associates

Township Engineering – Mike Schneider from Pennoni Associates

Land Planner for the Township – Tom Comitta

Emergency Management Coordinator /Fire Marshall – F. David Smiley

Building Code Official/Code Enforcement Officer/Zoning Officer – Tim Durham/Chili's Inspections.

Electrical Inspector – Len Warren

Earned Income and Local Services Tax Collector – Keystone Collections Group

The motion was seconded by Joe Lisa. All were in Favor. Motion Carried

Appointment for Township Boards and Commissions

Bob Anthony motioned the following appointments to the following Thornbury Township Boards and Commissions:

Planning Commission – (4 year-term) – Ryan Estrada

Planning Commission Recording Secretary – Teresa DeStefano

Historical Preservation Commission – (5 year-term) – Randell Spackman

UCC Appeals Board – (1 year-term) – Percy Neall

Vacancy Board– (One 1 year-term) – Renee Braun

The motion was seconded by Joe Lisa. All were in Favor. Motion Carried

RESOLUTIONS PROPOSED FOR ADOPTION

Bob Anthony motioned to approve the following Resolutions:

Resolution 2018-1, Approval for Payment of Routine Obligations

Resolution 2018-2, Appointment of Emergency Services

Resolution 2018-3, Determination of 2018 Mileage Compensation

Resolution 2018-4, Act 44 Disclosure Statement and 2018 MMO

Resolution 2018-5, Designation of Township Depositories

Resolution 2018-6, Appointment to the Zoning Hearing Board

Resolution 2018-7, Appointment of Independent Auditors for 2017 Audit

Resolution 2018-8, Appointment of Voting Delegates for the Chesco Tax Collection Cmt.

Resolution 2018-9, Establishment of Fee Schedule for Regulated Activities

Resolution 2018-10, Establishment of Fee Schedule for Conditional Use, SALDO, ZHB, and Special BOS Meetings

The motion was seconded by Joe Lisa. All were in Favor. Motion Carried.

TOWNSHIP BOND AMOUNT

Bob Anthony motioned to set the Treasurer's Bond amount for 2018:

Treasurer's Bond in the amount \$1,300,000 with HA Thompson

The motion was seconded by Bill Reilly. All were in favor. Motion carried.

2018 HOLIDAY SCHEDULE & 2018 MEETING DATES

Bob Anthony motioned to approve the attached 2018 Holiday Schedule & Meeting Dates

The motion was seconded by Joe Lisa. All were in favor. Motion carried.

ADJOURNMENT

Bob Anthony motioned to adjourn the meeting at 6:52 p.m.

The motion was seconded by Jim Benoit. All were in favor. Motion carried.

Respectfully Submitted,


Judy Lizza
Township Manager

Thornbury Township, Chester County

2016 – HOLIDAY SCHEDULE

Friday	Jan 1	New Years Day
Monday	Feb. 15	Presidents' Day
Friday	March 25	Good Friday
Monday	May 30	Memorial Day
Monday	July 4	Independence Day
Monday	Sept. 5	Labor Day
Friday	Nov. 11	Veterans Day
Thursday	Nov. 24	Thanksgiving Day
Friday	Nov. 25	Day after Thanksgiving
Monday	Dec. 26	Christmas

**Thornbury Township
Chester County**

2016 Meeting Dates

	Board of Supervisors	Planning Commission	Historic Preservation
		7:00 p.m.	7:00 p.m.
Work Sessions 6:00 p.m. / Regular Meetings 7:00 p.m.			
January (Re-Org)	4 (6:30) 19	11	13
February	2 16	8	10
March	1 15	14	9
April	5 12	11	13
May	3 17	9	11
June	7 21	13	15
July	19	11	
August	2 16	8	
September	6 20	12	14
October	4 18	10	12
November	1 15	14	9
December	6 20	12	14
January (Re-Org 2017)	3 at 6:30 PM		

All public meetings are held at the Thornbury Township municipal building located at 8 Township Drive, Cheyney, PA. 19319. Any change in meeting dates or times will be advertised in the Daily Local News.

THORNBURY TOWNSHIP
8 Township Drive
Cheyney, PA 19319
610-399-1425
administration@thornburytwp.com

AGENDA

Board of Supervisors Meeting @ 7 PM
January 16, 2018

- I. CALL TO ORDER** Bob Anthony, Chairman
- II. PLEDGE OF ALLEGIANCE** Bob Anthony, Chairman
- III. APPROVAL OF MINUTES:**
 - A. December 19, 2017 – Board of Supervisors Meeting
 - B. January 2, 2018 – Re-Organization Meeting
- IV. MANAGER’S REPORT** Judy Lizza, Manager
- V. DISCUSSION/AGENDA ITEMS:**
 - 1. *30 County Lane ZHB Application January 31st at 7 PM*
 - 2. *Caln Nether Public Meeting scheduled for January 30^h at 7 PM at Cheyney University*
 - 3. *WEGO New Website*
- VI. APPROVAL OF THE BILL LIST** Bill Reilly, Financial Liaison
 - 1. *Approval of the bill list in the amount of \$143,509.94 including*
 - A. *WEGO Police \$75,207.16*
 - B. *Andrew’s Lawn & Landscaping (snow removal) \$42,971.25*
 - C. *Yerkes Engineering \$5,000.57*
- VII. PUBLIC COMMENT PERIOD**
- VIII. NEW BUSINESS**
- IX. UNFINISHED BUSINESS**
- X. ADJOURNMENT**

ANNOUNCEMENTS:

Westtown East-Goshen Police Commission Meeting	January 31, 2018	@ 9:30 a.m.
Board of Supervisors Work Session	February 6, 2018	@ 6:00 p.m.
Comprehensive Plan Commission	February 7, 2018	@ 7:00 p.m.
Planning Commission Meeting	February 12, 2018	@ 7:00 p.m.
Historic Preservation Commission	March 14, 2018	@ 7:00 p.m.

Next Available Resolution No. 2018-11

Next Available Ordinance No. 2018-01