

**THORNBURY TOWNSHIP, CHESTER COUNTY
BOARD OF SUPERVISORS
ORGANIZATION MEETING
MINUTES – JANUARY 3, 2017**

In attendance were Supervisors Bill Reilly, Jim Benoit, Joe Lisa and Mike Gallagher. Judy Lizza, Township Manager; Teresa DeStefano, Township Secretary; and Kathryn Labrum, Solicitor, were also in attendance.

Pledge of Allegiance

Election of Temporary Chairman for the Organizational Meeting – Jim Benoit motioned to name Bill Reilly Temporary Chairman. Mike Gallagher seconded the motion. All were in favor. Motion carried.

Election of Temporary Secretary – Jim Benoit motioned to name Mike Gallagher Temporary Secretary. Bill Reilly seconded the motion. All were in favor. Motion carried.

CALL TO ORDER- Jim Benoit called the meeting to order at 6:32 p.m.

Nominations and Appointment Chairman – Mike Gallagher motioned to appoint Bob Anthony as Chairman. The motion was seconded by Bill Reilly. All were in favor. Motion Carried

Nominations and Appointment Vice-Chairman – Mike Gallagher motioned to appoint Jim Benoit as Vice-Chairman. The motion was seconded by Joe Lisa. All were in favor. Motion Carried.

Appointment of Supervisors Positions

Jim Benoit motioned the approval of the following Supervisor Appointments:

Police Commissioner – Jim Benoit

Financial Liaison/Park & Recreation Commission Liaison – Bill Reilly

Historical Preservation Commission Liaison – Joe Lisa

Planning Commission Liaison – Mike Gallagher

Cheyney University Liaison/West Chester Area COG Delegate/Voting Delegate to PSATS Convention – Bob Anthony

The motion was seconded by Joe Lisa. All were in Favor. Motion Carried.

Appointment of Township officials and Professional Services

Jim Benoit motioned the appointment of Township Officials and Professional Services:

Township Manager – Judy Lizza

Township Secretary – Teresa DeStefano

Deputy Tax Collector/Bookkeeper – Maryann Furlong

Roadmaster – Mike Aiello

Township Solicitor – Kathryn Labrum of Donahue & Labrum

Planning Commission Solicitor – Kathryn Labrum of Donahue & Labrum

Zoning Hearing Board Solicitor – Patrick McKenna of Gawthrop Greenwood, PC

Township Engineer – Mike Conrad from Yerkes Associates

Township Engineering – Mike Schneider from Pennoni Associates
Land Planner for the Township – Tom Comitta
Emergency Management Coordinator /Fire Marshall – F. David Smiley
Building Code Official/Code Enforcement Officer/Zoning Officer – Jim Dickey/Code Inspections, Inc.
Earned Income and Local Services Tax Collector – Keystone Collections Group

The motion was seconded by Bill Reilly. All were in Favor. Motion Carried

Appointment for Township Boards and Commissions

Jim Benoit motioned the following appointments to the following Thornbury Township Boards and Commissions:

Planning Commission – (4-year term) – David Black and Tony Priestley
Planning Commission Recording Secretary – Teresa DeStefano
Historical Preservation Commission – (5-year term) – Kris Walker
Parks and Recreation Commission – (5-year term) – Kim Spackman and Nicole D’Ulisse
UCC Appeals Board – (1 year-term) – Percy Neall
Vacancy Board– (One 1 year Term) – Renee Braun

The motion was seconded by Joe Lisa. All were in Favor. Motion Carried

RESOLUTIONS PROPOSED FOR ADOPTION

Jim Benoit motioned to approve the following Resolutions:

Resolution 2017-1, Approval for Payment of Routine Obligations
Resolution 2017-2, Appointment of Emergency Services
Resolution 2017-3, Determination of 2017 Mileage Compensation
Resolution 2017-4, Act 44 Disclosure Statement and 2016 MMO
Resolution 2017-5, Designation of Township Depositories
Resolution 2017-7, Appointment of Independent Auditors for 2016 Audit
Resolution 2017-8, Appointment of Voting Delegates for the Chesco Tax Collection Cmt
Resolution 2017-9, Establishment of Fee Schedule for Regulated Activities
Resolution 2017-10, Establishment of Fee Schedule for Conditional Use, SALDO, ZHB, and Special BOS Meetings

The motion was seconded by Bill Reilly. All were in Favor. Motion Carried.

TOWNSHIP BOND AMOUNT

Jim Benoit motioned to set the Treasurer’s Bond amount for 2017:

Treasurer’s Bond in the amount \$1,300,000 with HA Thompson

The motion was seconded by Joe Lisa. All were in favor. Motion carried.

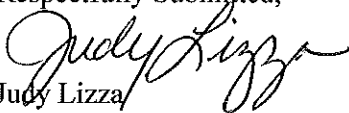
2017 HOLIDAY SCHEDULE & 2017 MEETING DATES

Jim Benoit motioned to approve the attached 2017 Holiday Schedule & Meeting Dates
The motion was seconded by Mike Gallagher. All were in favor. Motion carried.

ADJOURNMENT

Jim Benoit motioned to adjourn the meeting at 6:49 p.m.
The motion was seconded by Mike Gallagher. All were in favor. Motion carried.

Respectfully Submitted,


Judy Lizza
Township Manager

Thornbury Township, Chester County

2016 – HOLIDAY SCHEDULE

Friday	Jan 1	New Years Day
Monday	Feb. 15	Presidents' Day
Friday	March 25	Good Friday
Monday	May 30	Memorial Day
Monday	July 4	Independence Day
Monday	Sept. 5	Labor Day
Friday	Nov. 11	Veterans Day
Thursday	Nov. 24	Thanksgiving Day
Friday	Nov. 25	Day after Thanksgiving
Monday	Dec. 26	Christmas

**Thornbury Township
Chester County**

2016 Meeting Dates

	Board of Supervisors		Planning Commission		Historic Preservation
			7:00 p.m.		7:00 p.m.
Work Sessions 6:00 p.m. / Regular Meetings 7:00 p.m.					
January (Re-Org)	4 (6:30)	19	11		13
February	2	16	8		10
March	1	15	14		9
April	5	12	11		13
May	3	17	9		11
June	7	21	13		15
July		19	11		
August	2	16	8		
September	6	20	12		14
October	4	18	10		12
November	1	15	14		9
December	6	20	12		14
January (Re-Org 2017)	3 at 6:30 PM				

All public meetings are held at the Thornbury Township municipal building located at 8 Township Drive, Cheyney, PA. 19319. Any change in meeting dates or times will be advertised in the Daily Local News.