

**THORNBURY TOWNSHIP, CHESTER COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING
MINUTES – May 19, 2015**

CALL TO ORDER:

The regularly scheduled meeting of the Thornbury Township Board of Supervisors was called to order by Bob Anthony at 7:00 P.M. in the Thornbury Township meeting room. In attendance were Supervisors Jim Benoit, Vice-Chairman, Michael Gallagher and William Reilly. Judy Lizza, Interim Manager; and Teresa DeStefano, Township Administrator, were also in attendance. The pledge of Allegiance was conducted by Jim Benoit.

APPROVAL OF MINUTES:

Jim Benoit motioned to approve the April 14, 2015 Board of Supervisors Meeting Minutes as presented. The motion was seconded by Bill Reilly. All were in favor. Motion carried.

Mike Gallagher motioned to approve the May 5, 2015 Work Session Meeting Minutes as presented. The motion was seconded by Bill Reilly. All were in favor. Motion carried

MANAGER'S REPORT:

A copy of the manager's report is on file for review.

AGENDA BUSINESS:

1333 S. Concord Road culvert (Kittle)

Jim Benoit move to authorize the patch repairs of the culvert including plugging up the pipe and the base repair of the driveway. This work is to be performed by Neff Construction. The property owner will be notified prior to the driveway repair. The Owner, Mr. Kittle, will then have the entire entrance repaved at his expense. The motion was seconded by Mike Gallagher. All were in favor. Motion carried.

2015 Road Program Bid Award

The Township has received three bids for the 2015 Road Program. Mike Conrad suggested that the Board move forward with Old Woods Road, Fox Meadow Lane and South Concord Road and have Deer Pointe Road as the last Road to be done. We can then evaluate the funds and have Charlestown Paving come back to the Board to move forward.

Jim Benoit moves to award the 2015 Road Program Contract to Charlestown paving in the amount not to exceed \$200,000.00 knowing when we approach that amount Judy Lizza or Mike Conrad will notify the Board. The motion was seconded by Mike Gallagher. All were in favor. Motion carried.

Squire Cheyney Springhouse repairs

Mike Conrad stated that Yerkes developed a plan to stabilize the floor and roof replacement. The floor stabilization will be done by PlyMar, also the bid package for the roof replacement is ready to out for bid without the stone floor.

Jim Benoit move to approve PlyMar to demolition the roof and install the stone ballast flooring and also authorize Yerkes to solicit the bid for the roof replacement. The motion was seconded by Mike Gallagher. All were in favor. Motion carried.

Approval and Execution of COMCAST franchise agreement

Jim Benoit stated that the contract is for 15 years, the Township shall receive one cable modem connection. Public and private schools and public libraries shall receive one cable modem, the franchise fee is 5% of the gross revenue, quarterly payment to the Township and EG Grant of \$6,500.00.

Jim Benoit move to approve and execute the COMCAST Franchise Agreement as presented. The motion was seconded by Bill Reilly. All were in favor. Motion carried.

Request for Auditor Review for the New Fund Accounts

Judy Lizza explained that in QuickBooks the Township can create separate companies, which will help when the Township does there audit.

Jim Benoit move to approve the expenditure for the auditor of Barbacane and Thornton to verify the balances of the new fund accounts. The service will be charged at the hourly rate and will not extend more than two business days. The motion was seconded by Mike Gallagher. All were in favor. Motion carried.

Extension of the Cleaning Contract for TDS Cleaning Services

Jim Benoit move to approve the extension of the cleaning contract for TDS Cleaning Services. The motion was seconded by Bill Reilly. All were in favor. Motion carried.

Resolution 2015-10 PennDOT Liquid Fuel Resolution and Agreement to Authorize Electronic Access to PennDOT Systems

Judy Lizza stated that in order to utilize the PennDOT electronic system to file reports the Township needs to pass this resolution so Maryann Furlong and myself can file reports.

Jim Benoit move to approve Resolution 2015-10. The motion was seconded by Mike Gallagher. All were in favor. Motion carried.

Resolution 2015-11 Closing the Participation in the Thornbury Township Pension Plan

Jim Benoit move to approve Resolution 2015-11. The motion was seconded by Mike Gallagher. All were in favor. Motion carried.

APPROVAL OF ALL FUNDS BILL LIST, \$195,031.85:

William Reilly presented the April bill lists as follows:

- General Fund \$ 123,306.85
- Capital Fund \$.00
- Liquid Fuels Fund \$.00
- Open Space Fund \$.00
- Sewer Fund \$.00
- Supplemental Bill List \$ 71,725.00

William Reilly presented the April bill list for a total of \$195,031.85

Bill Reilly motioned to approve the bill list for \$195,031.85. The motion was seconded by Jim Benoit. All were in favor. Motion carried.

Jim Benoit motioned to authorize the transfer of \$115.00 from the Sewer Fund Account to the General Fund Account to reimburse for expenditure of College Hill meter readings by Yerkes/Entech. The motion was seconded by Mike Gallagher. All were in favor. Motion carried.

Jim Benoit motioned authorize the transfer of \$1,583.40 from the Sewer Fund Account to reimburse for the 2015-2nd quarter payment to Cheyney University for the College Hill wastewater treatment. The motion was seconded by Bill Reilly. All were in favor. Motion carried.

PUBLIC COMMENTS:

Amy Huf noted that she is here to represent Lisa Sparta from Brandywine Yoga. Amy wanted to inquire about having Yoga at the Goose Creek Park during the summer months.

Judy Lizza noted that the Board could discuss this at the next work session.

NEW BUSINESS:

Judy Lizza mentioned that we have a signed lease agreement for the space at the Town Center.

OLD BUSINESS:

There was none

ADJOURNMENT:

There being no further business to discuss, the meeting was adjourned.

Respectfully Submitted,

Judy Lizza
Township Manager