

**THORNBURY TOWNSHIP, CHESTER COUNTY  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MINUTES – September 16, 2014**

**CALL TO ORDER:**

The regularly scheduled meeting of the Thornbury Township Board of Supervisors was called to order by Bob Anthony at 7:00 P.M. in the Thornbury Township meeting room. In attendance were Supervisors Bob Anthony, Chairman; Jim Benoit, Vice-Chairman; Michael Gallagher; and William Reilly. Kathy Labrum, Solicitor; Jacqui Guenther, Manager; and Teresa DeStefano, Township Administrator, were also in attendance. The pledge of Allegiance was conducted by Bob Anthony.

**APPROVAL OF MINUTES:**

**Bob Anthony made a motion to approve the August 19, 2014 Board of Supervisors Meeting Minutes. The motion was seconded by Bill Reilly. Bob Anthony, Bill Reilly and Jim Benoit were in favor. Mike Gallagher abstained. Motion carried.**

**Bob Anthony made a motion to approve the September 2, 2014 Work Session Minutes. The motion was seconded by Jim Benoit. All were in favor. Motion carried.**

**POLICE REPORT:**

Police Chief Brenda Bernot stated that phone scams are getting more frequent and residents should be aware. Residents should contact the police department if they feel they have been a victim of any scam or fraud. The Chief also mentioned that the Police Academy will begin again right after Labor Day more information to follow.

The Chief also noted that on August 1, 2014 there was a fatal crash in the township and the investigation revealed that the accident was due to medical reasons.

**MANAGERS REPORT:**

Jacqui Guenther presented the Manager's Report to the Board, a true and correct copy of which is attached.

**AGENDA BUSINESS:**

**Acceptance of Retirement/Resignation of Dee Ann Manley: Bob Anthony motioned to accept the resignation and retirement of Dee Ann Manley effective September 5, 2014. The motion was seconded by Mike Gallagher. All were in favor. Motion carried.**

**Appointments to Staff & Township Vacancies: Bob Anthony recommended that the Board hire Maryann Furlong, as temporary replacement for the vacancy left by Dee Ann Manley.**

**Bob Anthony motioned to approve hiring Maryann Furlong on a temporary part-time basis at the rate of \$20.00 per hour for three full days per week. The motion was seconded by Jim Benoit. All were in favor. Motion carried.**

Bob Anthony recommended the following appointments:

1. **Deputy Tax Collector:** Percy Neall, Tax Collector, has appointed Jacqui Guenther to this position. The Board should recognize the appointment.
2. **Interim Assistant Treasurer:** Bob recommend that the Board consider appointing Maryann Furlong as the Interim Assistant Treasurer.
3. **Interim Bookkeeper:** Bob recommend that the Board consider appointing Maryann Furlong as the Interim Bookkeeper.
4. **Interim Address Coordinator:** Bob recommend that the Board consider appointing Jacqui Guenther as Address Coordinator.
5. **Tenant (Rental) Coordinator:** Bob recommend that the Board consider appointing Teresa DeStefano as the Tenant Coordinator.
6. **Permit Coordinator:** Bob recommend that the Board consider appointing Teresa DeStefano as the Permit Coordinator.

**Bob Anthony motioned to approve all the stated appointments, for a term to expire December 31, 2014. The motion was seconded by Jim Benoit. All were in favor. Motion carried**

**2014 Road Project Payment Request/Macanga:**

Bob Anthony noted that the road project is completed and the Township Engineer has recommended that the Township pay Macanga \$80,356.35 at this time.

**Bob Anthony motioned to approve the payment to Macanga Inc. in the amount of \$80,356.35, as partial payment for the 2014 Road Project. The motion was seconded by Jim Benoit. All were in favor. Motion carried**

**Revised PIRMA Intergovernmental Contract: Bob Anthony motioned to approve the execution of the updated PIRMA Intergovernmental Contract. The motion was seconded by Mike Gallagher. All were in favor. Motion carried**

**Resolution 2014-10 PSATS Health Trust Agreement: Bob Anthony motioned to approve Resolution 2014-10 setting forth the Amendment and Restated Declaration of the Health Insurance Trust Agreement as presented. The motion was seconded by Bill Reilly. All were in favor. Motion carried**

**Resolution 2014-11 PSATS Pension Trust Agreement: Bob Anthony motioned to approve Resolution 2014-11 setting forth the Amendment and Restated Declaration of the Pension Trust Agreement as presented. The motion was seconded by Jim Benoit. All were in favor. Motion carried**

**Waln Run Plans – Dedication of Pond: Bob Anthony motioned to accept dedication of the pond from Bruce Allen and execution of the Waln Run Plans as presented. The motion was seconded by Mike Gallagher. All were in favor. Motion carried**

**Office at Hand:** Bob Anthony motioned to approve the purchase of 5 Polycom phones for a fee not-to-exceed \$715.00 and to contract with AT&T for phone service at the rate of \$150.00 per month. The motion was seconded by Mike Gallagher. All were in favor. Motion carried

**Audit of Tax Collector Records:** Bob Anthony motioned to approve contracting with Barbacane, Thornton and Company to audit the Tax Collector's financial records for a fee not-to-exceed \$3,500. The motion was seconded by Bill Reilly. All were in favor. Motion carried

**Notice of PennDOT Public Meeting/Route 202 & 926 Expansion Project:** Bob Anthony reported that PennDOT will hold a public meeting for Thornbury, Westtown and Birmingham Townships on October 23, 2014 at 7:00 p.m. at the Westtown Township Building. The meeting will begin at 7:00 p.m. PennDOT will offer the same presentation it gave to Brandywine at Thornbury and Brinton Village Communities on July 29, 2014.

**MS4 Statement:** Residents should mow the last leaf fall with a mulching mower and leave the fragments on the lawn as mulch for the grass. Residents should also consider fertilizing in the late Fall with a slow release, organic fertilizer to encourage root development, which will create a healthier more resilient lawn next year which will help to absorb more surface water.

**APPROVAL OF ALL FUNDS BILL LIST, \$216,992.05:**

William Reilly presented the September bill lists as follows:

- General Fund \$ 89,261.00
- Capital Fund \$ .00
- Liquid Fuels Fund \$ 80,356.35
- Open Space Fund \$ 47,374.70
- Sewer Fund \$ .00

William Reilly presented the September bill list for a total of \$216,992.05.

**Bill Reilly motioned to approve the bill list for \$216,992.05. Bob Anthony seconded the motion. All were in favor. Motion carried.**

**PUBLIC COMMENTS:**

**West Chester Library Presentation:** Victoria Dow, the Director of the West Chester Public Library and Mary Brooks a local resident of Thornbury Township gave a brief presentation of where and how the money is used at the Library.

**FAME Firehouse Expansion Presentation:** Bill Ronayne, Co-Chair from Fame Fire Company of West Chester, gave a brief presentation of the new expansion of the firehouse and the need for donations.

**NEW BUSINESS:**

Bob Anthony noted that Chief Bernot mentioned last month that WEGO received a grant for six generators. The installation of generator boxes on the shared traffic lights would be split between Westtown and Thornbury Township at the total cost of \$6,240.00. Thornbury Township's cost 50% of that amount for a total cost of \$3,120.00.

**Bob Anthony motioned to approve an expenditure in the amount of \$3,120.00 to install 6 generator boxes on traffic lights located at: Rt. 926/ New Street; Rt. 926 and Rt. 202; Rt. 202 and Delmally Drive; Rt. 926 and S. Concord Road; Rt. 926 and Shiloh Road (Westtown Thornton Road); and Rt. 926 and Westtown Road. The motion was seconded by Jim Benoit. All were in favor. Motion carried**

Bob Anthony mentioned that a resident from The Preserve at Squire Cheyney has a concern about a section of the walking trail going in front of his property. Bob noted that this trail plan was in affect before he purchased his property and he was aware of the storm basin's location.

Jacqui Guenther noted this change would be more than just a field change. The Township would incur costs for legal fees, engineering fees and recording fees.

Mike Conrad suggested that the change would have to be documented and would need the HOA's approval to be on board also.

Resident, Dave Nock would like the Township to ask PennDOT to do a traffic study on Dilworthtown Road due to his concerns about the speed on Dilworthtown; about the motorcycles and bicyclists; and for residents that have to cross the road just to get their mail. Mr. Nock stated that all the roads around the area are 35 mph and Dilworthtown Road is 45mph. He is concern about safety on the road.

Bob Anthony stated that the Township will contact PennDOT and clarify their results from the 2010 road study.

**ADJOURNMENT:**

There being no further business to discuss, the meeting was adjourned.

Respectfully Submitted,

Jacqui Guenther  
Township Manager