

**THORNBURY TOWNSHIP, CHESTER COUNTY
BOARD OF SUPERVISORS
WORK SESSION**

MINUTES – June 3, 2014

The Thornbury Township Board of Supervisors' Work Session was called to order at 6:05 p.m. in the Thornbury Township meeting room. In attendance were Supervisors Robert Anthony, Chairman; Jim Benoit, Vice-Chairman; Mike Gallagher; William Reilly; and George Stasen. Also in attendance were Jacqui Guenther, Township Manager; Kathy Labrum, Township Solicitor; and Teresa DeStefano, Secretary. There was an executive session before and the meeting to discuss Litigation.

A. DISCUSSION ITEMS:

1. MUTCD Policy:

The Board discussed the purpose of the MUTCD policy, which is a mandate to change all Township signs to the high retroreflectivity standard to meet the requirements of the Federal Highway Administration.

2. Comcast Contract:

The discussion reviewed the contract and also discussed having a PEG Channel in the Township for residents who do not have a computer and can be kept updated on the actions in the Township and not cost to the Township.

3. Snow Plowing Bids:

The Board discussed getting the advertising of the Snow Plowing Bids ready. Jacqui noted that the Roadmaster suggested that this year we add 5 one year extensions to the snow and ice removal contract for the Township roads. This would give the Township the option to utilize each one year extension or to go out for bid again.

4. Wireless Facilities Ordinance/Cohen Group Proposal:

Jacqui Guenther mentioned that she attended the COG meeting and a majority of the municipalities are opting to go with the Cohen Group's proposal to work up the ordinance.

The discussion continued on how the Cohen Group would tailor the ordinance to meet the needs of our Township and protect the Township's interests with respect to the allowance of the digital wireless facilities in certain areas of the Township.

Percy Neall voiced his concerns about this ordinance and how he feel that the Township should protect our neighborhoods.

5. Neighborhood University

Bob Anthony started the discussion by stating that the COG put together the Neighborhood University program. Jacqui Guenther noted that the Neighborhood University is a 12 week program and each municipality with host a class at their Township Building. Jacqui will talk about public finance and taxation. Thornbury Township is scheduled to make their presentation on September 18, 2014.

6. Discuss the Verizon Franchise Fee Audit/Cohen Group Proposal

Jacqui Guenther stated the discussion stating that an audit hasn't been done and our municipality doesn't know if we are getting all of our franchise fees. The Cohen Group will go in and do the audit and in the past the Cohen Group has performed 60 audits and have found about 70% of the municipalities are not getting all of their allotted funds.

The Board discussed engaging the Cohen Group to do the audit and weighed the options as to whether or not this would be of benefit the Township.

B. OTHER MATTERS:

Teresa DeStefano gave an update to the Board about the Fire Alarm violations.

C. ADJOURNMENT:

As there was no further business, the meeting was adjourned at 6:50 p.m.

Respectfully submitted,
Teresa Destefano, Secretary