

**THORNBURY TOWNSHIP  
BOARD OF SUPERVISORS  
Resolution 2013-12**

**DESTRUCTION OF TOWNSHIP RECORDS**

A RESOLUTION OF THORNBURY TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA DECLARING THE DISPOSITION OF RECORDS PURSUANT TO THE TOWNSHIP'S RECORD RETENTION POLICY AS STATED IN RESOLUTION 2012-7 APPROVED ON MAY 22, 2012.

**WHEREAS**, by virtue of Resolution 2012-7, adopted May 22, 2012, Thornbury Township, Chester County adopted the Municipal Records Manual adopted on December 16, 2008, last revised July 23, 2009, with two alterations as indicated in the resolution; and,

**WHEREAS**, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Township of Thornbury, Chester County, Pennsylvania Board of Supervisors, in accordance with the above cited Resolution 2012-7, hereby authorizes the destruction of the following public records:

**Administrative & Legal Records**

PA One Call Records	2012 & before
Operating Records for Water Treatment Plants	2011 & before
Cancelled Checks	2007 & before
Deposits Slips	2007 & before
Vendor Files	Retain until superseded or obsolete
Bank Statements	2007 & before
Accounts Payable Files & Ledgers	2007 & before
Accounts Receivable Files & Ledgers	2007 & before

Approved this 16th day of April 2013.

**THORNBURY TOWNSHIP, CHESTER COUNTY  
BOARD OF SUPERVISORS**



---

Robert Anthony, Chairman



---

Michael J. Gast, Supervisor



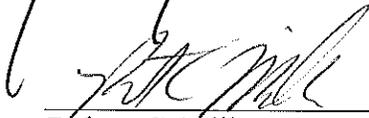
---

James Benoit, Vice-Chairman



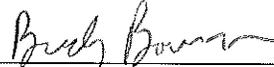
---

Michael Gallagher, Supervisor



---

Robert C. Miller, Supervisor



---

Attest: Brody Bovero, Township Manager/Secretary