

THORNBURY TOWNSHIP, CHESTER COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING
MINUTES –January 22, 2013

I. CALL TO ORDER

The regularly scheduled meeting of the Thornbury Township Board of Supervisors was called to order by Jim Benoit at 7:00 P.M. in the Thornbury Township meeting room. In attendance were Supervisors Jim Benoit, Vice Chairman; Mike Gallagher, Bob Miller and Mike Gast. Brody Bovero, Township Manager; Kathy Labrum, Solicitor; and Teresa DeStefano, Township Administrator were also in attendance. There were 2 signed in guests.

II. POLICE REPORT – Lt. DiCave

Lt. DiCave gave a brief overview of the month's activity in the Township.

Lt. Di Cave noted that retail thefts in December were up this year. He also wants the residents to just be aware of their surroundings and keep their vehicles locked at all times.

On January 31st WEGO will be attending a Safe School Summit. This is in light of all the school shootings this past year. On January 28th WEGO will be swearing in five new Police Officers.

Ted Lewis introduced himself to the Board as the new President of the Police Union. Ted wanted to let the Board of Supervisors know that his door is always open and he would like to be “hands on” and more involved in order to build positive relationships.

III. MANAGERS REPORT

Road Maintenance

The February work session will include a discussion on the 2013 Road Paving Program. We will address the need to balance the planned improvements with the available funding levels.

The Township successfully conducted snow plowing operations. We had one snow storm on December 29th and we received one phone call due to an incident that occurred on Route 926 and S. Westbourne Road.

Sanitary Sewer Projects

The ribbon cutting ceremony for the College Hill Sewer System was held on Thursday, January 17th and it was a great success.

Mike Gast noted that this was a four year project, and the crowd that attended represented all parties involved. Mike also wanted to thank Brody Bovero for his hard work involving this project.

The award letter for the sewer maintenance contract was sent out to PreDoC, Inc.

Town Center

The tenant at 846 E. Street Road is now open for business.

New windows, for 842 E. Street Road, have been ordered. Arrival is expected in two weeks. Installation time is approximately one week.

The lease agreement with Swope Lees Commercial Real Estate has been finalized and the space has been listed.

Squire Cheyney Farm

The Squire Cheyney House & Barn Subcommittee met with the Preservation Alliance to discuss the details of the façade easement for the house & barn. The first draft easement is expected with the week.

Brody has given Yerkes Associates the authorization to move forward on the final design and permitting of the Squire Cheyney Park Phase I Improvements plan.

IV. APPROVAL OF MINUTES

A. December 21, 2012 BOS Meeting

Mike Gast made a motion to approve the December 21, 2012 minutes as amended by Mike Gast. The motion was seconded by Bob Miller. All were in favor. Motion carried.

B. January 7, 2013 Reorganization Meeting

Mike Gast made a motion to approve the January 7, 2013 minutes. The motion was seconded by Mike Gallagher. All were in favor. Motion carried.

V. AGENDA BUSINESS

1. RESOLUTION 2013-6: VOTE OF THANKS TO PETER DUFAULT

Brody Bovero stated that Peter DuFault has been a dedicated member of the Planning Commission from 2002 through 2012. Peter also was a vital contributor towards the Township long term planning and development and also to the Comprehensive Plan.

Mike Gast wanted to also thank Peter DuFault for all he has given to the Township; he is very knowledgeable and dedicated.

Bob Miller noted that Peter was very helpful and knowledgeable.

Mike Gast motioned to approve Resolution 2013-6 Vote of Thanks to Peter DuFault. The motion was seconded by Bob Miller. All were in favor. Motion carried.

2. RESOLUTION 2013-7: VOTE OF THANKS TO ANNE DZAMBA

Brody Bovero stated that Anne Dzamba has been a dedicated member of the Historical Preservation Commission from 1997 through 2012. Anne also was a vital contributor towards the Historical Resources Survey; also, she was part of the team that got the Squire Cheyney Farm listed on the National Register.

Mike Gast noted that Anne Dzamba has been a tireless worker for preserving the Township’s historical resources.

Bob Miller motioned to approve Resolution 2013-7 Vote of Thanks to Ann Dzamba. The motion was seconded by Mike Gast. All were in favor. Motion carried.

3. CAPTIAL FUND ALLOCATION AND APPROVAL: 846 E. STREET ROAD HVAC UNIT

As part of the leasing process of 846 E. Street Road, the Township inspected the HVAC unit prior to turning the space over to the tenant. Upon inspection, a number of issues were revealed that indicated the unit was in need of replacement. Second and third opinions were sought from competent HVAC contractors, both of which came to the same conclusion. The unit is approximately 20 – 25 years old.

Brody received three recommendations and quotes, as followed:

Donnelly Heating & Air Conditioning:	1.5 ton 14 SEER Heat Pump	
	1.5 ton multispeed air handler	\$3,900
Timothy Off Heating & A/C:	1.5 ton 13 SEER Heat Pump	
	Factory matched air handler	\$4,154
Horn Plumbing & Air:		\$4,200

Mike Gast motioned to approve the Capital Fund Allocation in the amount of \$3,900 for the 846 E. Street Road HVAC Unit. The motion was seconded by Mike Gallagher. All were in favor. Motion carried.

4. RESOLUTION 2013-8: AMENDMENT TO TOWNSHIP PENSION PLAN REQUIRING CONTRIBUTION BY NEWLY ENROLLED EMPLOYEES

Brody Bovero noted that the Township Pension Plan is in the distress category level 3. The Township is required to make an amendment to our plan so any new employee has to contribute 0.25% to the plan.

Bob Miller motioned to approve Resolution 2013-8 amendment to Township Pension Plan requiring contribution by newly enrolled employees. The motion was seconded by Mike Gast. All were in favor. Motion carried.

5. ADOPTION OF PENSION PLAN DISCLOSURE STATEMENT

Brody Bovero stated that this is a requirement of Act 44, it is the disclosure statement of our Pension Administrator and they have to provide to the public who their officers are and state if they have any professional or political relation with any officers of the Township. The Township has to adopt it and they also recommend that we post the statement on our Web Site.

Bob Miller motioned the approval of the adoption of the Pension Plan Disclosure Statement. The motion was seconded by Mike Gast. All were in favor. Motion carried.

VI. PUBLIC COMMENTS

Randy Schauer and Kevin Lahn wanted to give some information to the Board of Supervisors on some changes at the Shoppes at Dilworthtown Shopping Center. The Wine & Spirits will expand to the adjacent store and the Dairy Queen will move to a space in the food court area.

VII. APPROVAL OF BILL LIST, \$146,368.06 – Bob Miller

Bob Miller presented the January bill list for a total of \$146,368.06

Mike Gallagher motioned to approve the bill list for \$146,368.06. Bob Miller seconded the motion. All were in favor. Motion carried.

VIII. TREASURER'S QUARTERLY REPORT – Bob Miller

Bob Miller presented the Treasurer's Quarterly report and reviewed points of interest.

IX. OTHER MATTERS

Bob Miller noted that he has received an email from a resident about a correction to past minutes of August 7, 2012, he would like the minutes to be updated with the correction.

Mike Gast suggested that we do it in the current minutes.

Kathy Labrum suggested that we put an amendment like the newspapers do.

Mike Gast wanted to note that he and Brody Bovero had a meeting with Cheyney University about East Side Little League, Squire Cheyney House and Barn and other topics.

Bob Miller noted that he is a little disappointed in the way WEGO is going about selecting the new Chief.

X. ADJOURNMENT

Mike Gallagher motioned to adjourn the meeting. Bob Miller seconded the motion. All were in favor. Motion carried.

Respectfully Submitted,

Brody Bovero
Township Manager