

**THORNBURY TOWNSHIP, CHESTER COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING
MINUTES –February 19, 2013**

I. CALL TO ORDER

The regularly scheduled meeting of the Thornbury Township Board of Supervisors was called to order by Bob Anthony at 7:00 P.M. in the Thornbury Township meeting room. In attendance were Supervisors Bob Anthony, Chairman; Jim Benoit, Vice Chairman; Mike Gallagher, Bob Miller, and Mike Gast. Brody Bovero, Township Manager; Kathy Labrum, Solicitor; and Teresa DeStefano, Township Administrator were also in attendance.

II. POLICE REPORT – Lt. DiCave

Lt. DiCave gave a brief overview of the month's activity in the Township.

Lt. Di Cave noted that car thefts are up and reminded residents to lock doors and put all valuables in the trunk. Also, with the warmer weather coming soon to keep all garage doors closed.

Bob Miller inquired about having the speed trailer in Thornbury Township, since it was not in our Township in December or January.

III. MANAGERS REPORT

Road Maintenance

Mike Conrad, the Township Engineer has, been instructed to develop paving specifications for chip sealing Woodbine Road. Brody noted that Woodbine Road may be a candidate for chip sealing but Cricklewood Road has a few more cracks.

Sanitary Sewer Projects

A final meeting with College Hill Residents will be scheduled for Feb 28th. All remaining items for connecting to the system will be discussed. Connections will be allowed beginning March 1st.

Town Center

The new HVAC unit has been ordered for 846 E. Street Road (Best Kept Secret) and will be installed on March 11th.

The renovation at 842 E. Street Road is near completion. The installation of the bathroom fixtures is all that is needed, and then the new windows will be placed.

Squire Cheyney Farm

The wetland delineation for the Phase 1 project has been completed. Yerkes Associates will move forward with the drawings.

The Preservation Alliance has asked for additional time on the draft easement. A site visit is scheduled for Feb 25th to finalize some details with the existing conditions.

Bob Anthony inquired what date was given to them for the deadline and when will the easement be submitted to the Board?

Brody Bovero noted that they will be ready for the April work session.

Land Development and Subdivisions

Sage Hill – Final building permit application received

IV. APPROVAL OF MINUTES

A. January 22, 2013 BOS Meeting

Mike Gast made a motion to approve the January 22, 2013 minutes as amended by Mike Gast and Brody Bovero. The motion was seconded by Mike Gallagher. Mike Gast, Bob Miller, Jim Benoit and Mike Gallagher were in favor. Bob Anthony abstained. Motion carried.

B. February 5, 2013 Reorganization Meeting

Mike Gast made a motion to approve the February 5, 2013 minutes as amended by Mike Gast and Bob Miller. The motion was seconded by Mike Gallagher. Mike Gast, Bob Miller, Jim Benoit and Mike Gallagher were in favor. Bob Anthony abstained. Motion carried.

V. AGENDA BUSINESS

1. 1-YR EXTENSION OF TOWNSHIP ROAD MAINTENANCE CONTRACT

Brody Bovero gave a brief explanation of the terms of the contract. It is the first extension of three additional one year extensions, at the Township's option.

Mike Gast motioned the approval of the 1 year extension of the Township Road Maintenance Contract. The motion was seconded by Bob Miller. All were in favor. Motion carried.

2. 1-YR EXTENSION OF WALN RUN PARK & ROADSIDE MOWING CONTRACT

Brody Bovero noted that Ralph Jennings has had this contract for many years and the terms of the contact have not changed. This is the renewal #1 of two.

Bob Anthony inquired if the job is good and if the roadside mowing is included.

Bob Miller motioned the approval of the 1 year extension of Waln Run Park & Roadside Mowing Contract. The motion was seconded by Mike Gallagher. All were in favor. Motion carried.

3. AUTHORIZE ADVERTISING OF GOOSE CREEK PARK & TOWN CENTER MOWING/LANDSCAPING CONTRACT

Brody Bovero noted that the contract has run out of extensions and is recommending that the Township go out to bid this year for this service.

Mike Gast motioned to authorize the Township Manager to advertise the Goose Creek Park & Town Center Mowing/Landscaping contract. The motion was seconded by Jim Benoit. All were in favor. Motion carried.

4. ADOPTION OF AMENDED PERMIT FEE SCHEDULE

Brody Bovero noted that he and LTL Consultants have been reviewing the permit fee schedule and will be able to reduce some of the fees. Tonight, Brody Bovero would like to have the plumbing fee adopted since the College Hill Sewer Project is at the permitting stage.

The Board of Supervisor reviewed and discussed the fees and inspection schedule of the plumbing permit.

Mike Gast motioned the approval of the adoption of the amended permit fee schedule. The motion was seconded by Bob Miller. All were in favor. Motion carried.

VI. PUBLIC COMMENTS

No comment

VII. OTHER MATTERS

Bob Miller stated that we used to have commission updates at our meetings and that communication has been lost.

Bob Anthony suggested if Brody Bovero could put an update in his Managers Report.

Brody Bovero mentioned that the liaison that attends the meeting could report back to the Board with the updates.

Mike Gallagher suggested that the minutes from the commission meetings be submitted with the packets.

Bob Anthony also suggested that the minutes from the COG meetings be put in the packet and then, after they are approved, they can go on the web site.

Bob Anthony nominated Molly Morrison for the Historic Preservation Commission. The nomination was second by Mike Gast. All were in favor. Motion carried.

Bob Anthony nominated John Connors for the Planning Commission. The nomination was second by Mike Gast. All were in favor. Motion carried.

Bob Anthony nominated Karen Mulligan for the Park & Recreation Commission. The nomination was second by Mike Gast. All were in favor. Motion carried.

VIII. APPROVAL OF BILL LIST, \$132,138.68 – Bob Miller

Bob Miller presented the February bill list for a total of \$132,183.68

Mike Gast motioned to approve the bill list for \$132,183.68. Bob Miller seconded the motion. All were in favor. Motion carried.

Bob Miller presented the Supplement Bill List for a total of \$62,274.94

**Bob Miller motioned to approve the supplemental bill list for \$62,274.94
Mike Gast seconded the motion. All were in favor. Motion carried.**

X. ADJOURNMENT

Bob Miller motioned to adjourn the meeting. Mike Gallagher seconded the motion. All were in favor. Motion carried.

Respectfully Submitted,

Brody Bovero
Township Manager/Secretary