

THORNBURY TOWNSHIP, CHESTER COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING
MINUTES –April 16, 2013

I. CALL TO ORDER

The regularly scheduled meeting of the Thornbury Township Board of Supervisors was called to order by Bob Anthony at 7:25 P.M. in the Thornbury Township meeting room. In attendance were Supervisors Bob Anthony, Chairman; Mike Gallagher, Bob Miller and Mike Gast. Brody Bovero, Township Manager; Kathy Labrum, Solicitor; and Teresa DeStefano, Township Administrator were also in attendance. An executive session was held before the regularly scheduled meeting to discuss real estate matters.

II. POLICE REPORT – Chief Bernot

Chief Bernot gave a brief overview of the month of March activity in the Township. She also mentions that in September WEGO will be having the Police Academy again to show citizen what we do and how we do it.

Again with the warm weather coming in be aware of your surrounding and keep all valuable lock and not easily accessible.

Bob Anthony asked Chief Bernot to discuss the content and purpose of the Police Academy program.

Chief Bernot noted that is a 12 week course and goes over how and why the police do what they do, and includes areas such as, how they can process a crime scene, we also have a mock trial and do a CSI segment.

Bob Miller highly recommends the sessions.

The discussion continued with different ideas on how the Townships and WEGO can work together and involve residents.

Mike Gast inquired if WEGO is expected to have any other structural changes.

Chief Bernot is very pleased with what Chief Dooely has done and the only change maybe tweet the schedule and see what the Township wants from the Department and make it work.

III. MANAGERS REPORT

2013 Road Paving Schedule

- Submit bid specs to PADOT March 28
- Advertise bid solicitation April 19 & 26
- Pre-bid meeting May 1
- Bid opening May 8
- Contract Award May 14
- Commence Paving Work June 10

Sanitary Sewer Projects

A total of 11 permit applications have been received for connection into the sewer system thus far.

A preconstruction meeting was held with DEP and Steve Botella. Installations will begin this week.

Final billing and administrative arrangements have been made, both for billing users of the system, and payment to Cheyney University.

The first reimbursement payment from the EPA was received this month.

Town Center

The renovation of 842 E. Street Road is near completion. The new windows have been installed. One sash must be reordered due to a broken window. Brody expects the new sash to arrive on April 19, 2013.

Squire Cheyney Farm Façade Easement

Pursuant to the Board’s work session, the draft façade easement is being revised. The Subcommittee met on April 16, 2013 and finalized a lot of details and will be back to the Board at the may work session. Then The Board could authorize the manager to contract a real estate service at the May Board meeting.

Squire Cheyney Park – Phase 1 Project

Percolation tests were conducted on the property for infiltration of stormwater. Brody met with Mike Conrad to discuss alternatives for stormwater management.

On April 8th, the Planning Commission met to review the project. They voted to recommend approval of the variances needed from the ZHB to construct the trail within 100 feet of a wetland.

The upcoming schedule is as follows:

- Revise Stormwater plan April 24
- Discuss project stormwater with Chesco SCC April 29
- Discuss changes to stormwater plan with Board May 7
- Submit Application to ZHB May 14

- Appoint Park Project Interpretive Committee

May 14

Stormwater

Storm inlet repairs have been made on Cricklewood Road.

Township Website

The migration of data and development of new pages is currently being conducted by Township staff.

Parks & Recreation

The Annual Egg Hunt was held March 23rd and was a great success and thank the Park & Recreation Commission and Teresa DeStefano for mall their hard work.

Brody conducted a walk-thru of Town Center and Goose Creek Park with the new mowing/landscaping contractor on April 8th.

On April 3rd, Len Chylack invited Brody to attend a meeting with Ruffin Bell, Athletic Director for Cheyney University. We discussed general terms of an agreement to allow East Side LL to construct two little league fields and a full size field on University Property, with a later phase that included four more fields and an indoor facility located on Route 926.

Brody Bovero mentions that Len Chylack suggested that there is possibility that the kids from Thornbury Township could be restricted from East Side Little League due to the lack of field space.

Mike Gast has a real issue with these potential restrictions.

Police

Brody discussed a commercial truck enforcement schedule with Lt. Bill Cahill and will be speaking with Chief Bernot this week.

IV. APPROVAL OF MINUTES

A. April 2, 2013 Work Session Meeting

Mike Gast made a motion to approve the April 2, 2013 minutes as amended by Mike Gast and Bob Miller. The motion was seconded by Bob Miller. All were in favor. Motion carried.

B. March 19, 2013 Meeting

Mike Gast made a motion to approve the March 5, 2013 minutes as amended by Mike Gast. The motion was seconded by Bob Miller. All were in favor. Motion carried.

V. AGENDA BUSINESS

1. **AUTHORIZE MANAGER TO CONTRACT SERVICES FOR APPRAISAL OF SQUIRE CHEYNEY HOUSE & BARN.**

Mike Gast noted that this topic has been discussed at several work sessions and we should move forward.

Brody Bovero suggested that the Board authorizes him to contact services.

Kathy Labrum suggested putting a not to exceed amount.

Mike Gast motioned to authorize Brody to retain a certified Real Estate Appraiser for the Squire Cheyney House & Barn not to exceed \$5,000. The motion was seconded by Bob Miller. All were in favor. Motion carried.

2. **RESOLUTION 2013-10: DISPOSITION OF RECORDS**

Brody Bovero noted that the Township co-sponsors a Shredding Event twice a year with Thornbury Delco and will try to time the Disposition of Records with the events.

Mike Gast motioned the approval of Resolution 2013-10: Disposition of Records. The motion was seconded by Bob Miller. All were in favor. Motion carried.

VI. PUBLIC COMMENTS

No comment

VII. OTHER MATTERS

Bob Anthony noted that there is an appointment on the Historic Preservation Commission of Michelle Thackrah to fill the open slot which will expire on 12/31/17.

Mike Gallagher noted that the Historic Preservation Commission has conducted an interview with Michele Thackrah, who has applied for a seat on the HPC. They have overwhelmingly endorsed her and believe her knowledge and talent will benefit the Township. The HPC is authorized to have seven members and currently has five seats appointed.

Mike Gallagher motioned the approval of the appointment of Michelle Thackrah to fill the open slot on the HPC. The motion was seconded by Mike Gast. All were in favor. Motion carried.

Brody Bovero noted that the Township has received a letter from East Goshen that the two Townships are talking about restructuring the police commission on the day to day responsibility of the Chief and with the police efforts will now report to the two Township managers.

Bob Miller noted his concern with this procedure.

VIII. APPROVAL OF 4 FUNDS BILL LIST, \$115,703.47 – Bob Miller

Bob Miller presented the April bill lists as follows:

- General Funds \$96,214.87
- Capital Funds \$4,023.87
- Sewer Funds \$2,688.14
- Open Space \$12,776.59

Bob Anthony motioned to approve the bill list for \$115,703.47. Mike Gast seconded the motion. All were in favor. Motion carried.

IX. ADJOURNMENT

Mike Gast motioned to adjourn the meeting. Bob Miller seconded the motion. All were in favor. Motion carried.

Respectfully Submitted,

Brody Bovero
Township Manager/Secretary