

**THORNBURY TOWNSHIP, CHESTER COUNTY  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MINUTES – May 14, 2013**

**I. CALL TO ORDER**

The regularly scheduled meeting of the Thornbury Township Board of Supervisors was called to order by Bob Anthony at 7:00 P.M. in the Thornbury Township meeting room. In attendance were Supervisors Bob Anthony, Chairman; Jim Benoit, Vice Chairman; Mike Gallagher; Bob Miller; and Mike Gast. Brody Bovero, Township Manager; Kathy Labrum, Solicitor; and Teresa DeStefano, Township Administrator, were also in attendance.

**II. POLICE REPORT – Chief Bernot**

Chief Bernot gave a brief overview of the activity for the month of April, in the Township. She reported that the PPU totals for our Township included 13.06 hrs of patrol coverage and 1.8 hrs of traffic coverage. She also mentioned that criminal activity has been light this month. Chief Bernot again mentioned that in September, WEGO will be offering participation in Police Academy to residents to inform citizens about what the Department does, and how they do it.

Bob Anthony inquired about the Police Academy and when more information will be sent out.

Chief Bernot said there should be more information sent out by late June.

**III. MANAGERS REPORT**

Brody Bovero noted that we have a schedule for the 2013 Road Paving, which should start in the middle of June.

**Sanitary Sewer**

A total of six residences have been connected to the College Hill Sewer System thus far. There are 11 others who are either in the permitting or construction phase.

**Town Center**

The renovation of 842 E. Street Road has been completed. It has not been leased as of this date.

**Squire Cheyney Farm Façade Easement**

Brody Bovero received the revised draft easement. He is currently reviewing it, along with comments from the subcommittee. We are going to go with a new company and the appraisal is almost complete.

### **Squire Cheyney Park – Phase 1 Project**

The plans will be revised for a more favorable stormwater management strategy. The final landscaping plan will be shown on the plans for Phase 1. Brody has spoken with DCNR and will be scheduling a meeting. The end date of next Spring is still our target.

The interpretive committee, tasked with designing and providing content for the signs along the trail, is being formed.

### **Administration**

The Township staff recently attended harassment avoidance training, sponsored by the COG.

Dee Ann recently attended a training seminar on municipal accounting, offered by the PA DCED Center for Local Government Services.

Teresa attended the annual PSATS conference and seminars.

## **IV. APPROVAL OF MINUTES**

### **A. April 16, 2013 Meeting**

**Jim Benoit made a motion to approve the April 16, 2013 minutes as amended by Mike Gast. The motion was seconded by Mike Gast. All were in favor. Motion carried.**

## **V. AGENDA BUSINESS**

### **1. 2013 PAVING CONTRACT AWARD: DAN MALLOY PAVING, INC.**

Brody Bovero noted that on May 8th, bids were opened for the 2013 Road Paving Contract. Five contractors submitted bids. The paving project for this year is for the entire length of Cricklewood Road. Dan Malloy Paving, Inc. submitted the lowest responsible bid in the amount of \$136,174.80.

**Mike Gast motioned to award the 2013 paving contract to Dan Malloy Paving for \$136,174.80. The motion was seconded by Bob Miller. All were in favor. Motion carried.**

### **2. SNOW & ICE CONTROL CONTRACT EXTENSION #2 OF 2: THE GROUNDSKEEPER**

Brody Bovero noted that there is not a price increase in the contract. The only difference in the cost of the contract is a new flat fee for salting and putting down brine.

**Mike Gast motioned to approve the Snow & Ice Control Contract Extension #2. The motion was seconded by Bob Miller. All were in favor. Motion carried.**

**3. KARIN J. CROOKS FINAL SUBDIVISION PLAN TIME EXTENSION**

Jim Fritch stated that Karin Crooks submitted a letter on May 1, 2013 for a six-month time extension for her subdivision plan completion and requested that the Board grant her the extension.

**Mike Gast motioned to grant an extension to Karin Crooks for the subdivision plan. The motion was seconded by Mike Gallagher. All were in favor. Motion carried.**

**4. AUTHORIZE UP TO \$3,200 FROM CAPITAL FUND FOR IT IMPROVEMENTS**

Bob Miller suggested that the installation of the cable system be kept basic, to avoid running into trouble. Bob also suggested running more than one line.

**Mike Gast motioned to authorize up to \$3,200 from the Capital Fund for IT Improvements. The motion was seconded by Mike Gallagher. All were in favor. Motion carried.**

**5. AUTHORIZE UP TO \$7,000 FOR ADVERTISEMENT FOR THE SALE OF THE SQUIRE CHEYNEY HISTORIC HOUSE AND BARN**

**Bob Miller motioned to authorize up to \$7,000 for advertisement of the Sale of the Squire Cheyney Historic House and Barn. The initial \$5,000 is to be paid from the General Fund, and (if necessary) the remainder, up to \$2,000 , to paid from the Open Space Fund. . The motion was seconded by Mike Gallagher. All were in favor. Motion carried.**

**VI. PUBLIC COMMENTS**

No comments

**VII. OTHER MATTERS**

Brody Bovero inquired about the format of the Bill List and what is the Boards preference.

Bob Miller likes the separated funds breakdown rather than one bill list.

Bob Anthony likes one bill list with a summary break down.

**VIII. APPROVAL OF 4 FUNDS BILL LIST, \$145,960.26 – Bob Miller**

Bob Miller presented the April bill lists as follows:

- General Fund                      \$87,166.51
- Capital Fund                        \$1,1030.00
- Sewer Fund                         \$52,926.30
- Open Space Fund                 \$4,737.45

**Bob Miller motioned to approve the bill list for \$145,960.26. Mike Gallagher seconded the motion. All were in favor. Motion carried.**

**IX. ADJOURNMENT**

**Mike Gast motioned to adjourn the meeting. Mike Gallagher seconded the motion. All were in favor. Motion carried.**

Respectfully Submitted,

Brody Bovero  
Township Manager/Secretary