

Thornbury Township, Chester County, Pennsylvania

8 Township Drive, Cheyney, PA 19319

Phone: 610-399-1425 Fax: 610-399-6714

Application for Solicitation/Transient Merchant Permit

**** Each and every individual soliciting in Thornbury Township must first obtain a Permit.

Name: _____

Last

First

Middle

Address: Temporary while soliciting: _____

Permanent Address: _____

Phone#: _____ Date of Birth: _____

Eye Color: _____ Hair: _____ Height: _____ Weight: _____

Driver's License#: _____ State: _____ Date Issued: _____

Vehicle Info: Make: _____ Model: _____ Year: _____

Color: _____ License Plate#: _____ State: _____

Registered to: _____ Phone#: _____

State specifically, the nature of the business or activity in which you wish to engage within the Township: _____

Length of time in the Township: _____

Name of Business: _____

Phone#: _____

Address: _____

Contact Person: _____ Title: _____

PA Sales Tax License # or Social Security Number _____

Completed PA State Police Criminal Record Check (SP 4-164) yes or no

Completed PA Driving Record (DL-503) yes or no

(OR Required Forms from Home state for Out-of-State Residents)

Soliciting will be conducted in Thornbury Township Chester County between the hours of 8:00am and dark, Monday thru Saturday only. Solicitation is prohibited on Sundays and on all legal holidays. The solicitor shall carry the license at all times and exhibit it upon the request of any police officer or any person requesting to see same. Any complaints concerning the solicitor will result in the revocation of his or her solicitor's license, and/or the arrest of the solicitor.

I have read and understand the Thornbury Township Chester County Solicitor's Application Form, and all entries are true and correct.

Signature: _____ Date: _____

Application must be completed with a non-refundable fee of \$150.00. Check should be made payable to "Thornbury Township, Chester County". As well as completed Criminal History and Driving Records.

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Solicitation/Transient Merchant Permit Requirements

- A transient retail business is engaging in peddling, soliciting or taking orders, either by sample or otherwise, for any goods, wares or merchandise upon any street, alley, sidewalk or public ground, or from house to house, within the township
- No person shall engage in any transient retail business within the township without first having obtained from the Code Enforcement Officer a license
- Every license holder shall carry such license upon his person if engaged in transient retail business from house to house or upon any of the streets, alleys, sidewalks or public grounds, or shall display such license at the location where he shall engage in such business if doing so at a fixed location. He shall exhibit such license, upon request, to all police officers, municipal officials and citizens or residents of the township.
- Soliciting will be conducted in Thornbury Township Chester County between the hours of 8:00am and dark, Monday thru Saturday only. Solicitation is prohibited on Sundays and on all legal holidays.
- PA Residents applying for the permit must complete BOTH the State Police Form SP 4- 164 Criminal Background Check and the Penn DOT Form DL- 503 Driver Record Information. This process may take several weeks and not under the control of Thornbury Township.
- Out Of State residents must complete the application and submit the background check **and** the driver record information from their state of residence. This process may take several weeks and not under the control of Thornbury Township.
- Any person who violates or permits a violation of this chapter shall, upon being found liable therefor in a civil enforcement proceeding commenced by the township before a District Justice, pay a fine of not more than \$600, plus all court costs, including reasonable attorney's fees incurred by the township in the enforcement of this chapter.



REQUEST FOR DRIVER INFORMATION

DO NOT SEND CASH • SEE REVERSE FOR INSTRUCTIONS

Bureau of Driver Licensing • P.O. Box 68695 • Harrisburg, PA 17106-8695

CHECK (✓) ONE ONLY:

- BASIC INFORMATION: **\$9.00 FEE** (Driver history is **not** included)
- 3 YEAR DRIVER RECORD: **\$9.00 FEE**
- 10 YEAR DRIVER RECORD: **\$9.00 FEE** (Employment Purposes Only)

- FULL HISTORY: **\$9.00 FEE**
- CERTIFIED DRIVER RECORD: **\$32.00 FEE**
- COPY OF DOCUMENT FROM FILE (MICROFILM): **\$9.00 FEE**
- CERTIFIED COPY OF DOCUMENT FROM FILE: **\$32.00 FEE**

You may obtain a copy of your own 3 year or 10 year Driving Record on PennDOT'S website at www.dmv.pa.gov

A REQUESTER INFORMATION	B END USER OF INFORMATION BEING REQUESTED
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NAME/COMPANY _____ ADDRESS <small>P.O. Box number may be used in addition to the actual address, but cannot be used as the only address.</small> _____ CITY _____ STATE _____ ZIP CODE _____ DAYTIME TELEPHONE NUMBER (REQUIRED) _____ RELATIONSHIP TO DRIVER (REQUIRED) _____	NAME/COMPANY _____ ADDRESS <small>(P.O. Box not acceptable), need to provide physical location of business/residence</small> _____ CITY _____ STATE _____ ZIP CODE _____ DAYTIME TELEPHONE NUMBER (REQUIRED) _____ RELATIONSHIP TO DRIVER (REQUIRED) _____
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C DRIVER INFORMATION	D AFFIDAVIT OF INTENDED USE
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SIGNATURE X _____		
NOTARIZATION NOT REQUIRED WHEN REQUESTING YOUR OWN RECORD		
NAME: LAST	FIRST	INITIAL
ADDRESS _____		
CITY _____		
STATE _____		ZIP CODE _____
PHONE NUMBER _____		
DATE OF BIRTH	DRIVER NUMBER	
MONTH DAY YEAR		

Intended Use of the Information Requested: **CHECK ONLY ONE**

- B = Driver Release** (Driver must complete Section E.)
- C = Credit Business** (Legitimate Business need in connection with a business transaction initiated by the driver.)
- C = Credit Potential Investor, Server or Current Insurer** (In connection with an assessment of the credit/payment risks associated with an existing credit obligation.)
- E = Employment** (To support the hiring or the continuation of employment. Driver must complete Section E.)
- R = Insurance Company** requesting record of person it intends to insure, now insures, or has rejected for insurance.
- K = Court Order** must be attached. (A subpoena issued in compliance with Pa. R.C.P. 4009.21 will be accepted in lieu of a court order).
- L = Attorney** representing driver identified in Section C (Driver must complete Section E.)

E DRIVER RELEASE

I _____ hereby request the Department of Transportation to furnish a copy of my PA Driver's Record to _____

NAME OF DRIVER

NAME OF PERSON/COMPANY

X _____
SIGNATURE OF DRIVER DATE

I hereby Certify that _____ PRINTED NAME OF REQUESTER

will use the driver record abstract(s) required pursuant to Section 6114 of the Pennsylvania Vehicle Code, for the purpose checked above only and no other reason. This affidavit is filed in compliance with Section 607 of the Fair Credit Reporting Act. I/We have read and signed this form after its completion, and I/We swear or affirm that the statements made herein are true and correct, and that any statement made on or pursuant to this form is subject to the penalties of 18 Pa C.S. Section 4903(a)(2) (relating to false swearing), which shall include punishment of a fine not exceeding \$5,000, or to a term of imprisonment of not more than two years, or both.

X _____
SIGNATURE OF REQUESTER

Title _____

F MICROFILM

TYPE OF DOCUMENT	DATE OF VIOLATION
<small>(see list of available documents below)</small>	

- Documents Available:**
- Citations
 - Suspension Credit Affidavits
 - Court Certifications
 - Suspension/Revocation Letters
 - Applications
 - Restoration Letters
 - License Renewals
 - Rescind Letters
 - Judgments
 - Department Hearing or Exam Notice

SUBSCRIBED AND SWORN TO BEFORE ME: MONTH DAY YEAR

X _____
SIGNATURE OF PERSON ADMINISTERING OATH

S E A L	SIGN IN PRESENCE OF NOTARY
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MESSANGER NO. _____

INSTRUCTIONS

1. **To request your own record**, complete Sections A & C only. Notarization is NOT required.
2. **To request a record other than your own**, complete Sections A, C, and D. Section E must contain the driver's signature if block **B, E or L is checked in Section D. If the Requester is obtaining the information on behalf of someone else, Section B must also be completed.**
3. **PRINT OR TYPE** all requested information on the front of the form. Submitting **ONLY** a name and address does not provide enough information for a proper search of the driver files.
4. A non-refundable fee is required for each request. If the Bureau has no record for the information requested or the data supplied is insufficient, the fee will be applied to the cost of the search.
5. **If requesting a microfilm copy of a document**, also complete Section F. You must be specific in providing the type and date of the document. If there are several citations on the record, the cost is \$9.00 per citation. You need to provide the date of the violation/action to clearly identify the citation(s) requested.
6. Check the type of record requested at the top of the form and make check or money order payable to "PennDOT."
DO NOT SEND CASH. Attach your check or money order and send to:

For overnight and other special mail:

BUREAU OF DRIVER LICENSING
DRIVER RECORD SERVICES
P.O. BOX 68695
HARRISBURG, PA 17106-8695

BUREAU OF DRIVER LICENSING
DRIVER RECORD SERVICES
1101 SOUTH FRONT STREET 3RD FLOOR
HARRISBURG PA 17104-2516

DESCRIPTION OF INFORMATION AVAILABLE

BASIC INFORMATION Includes name, address, driver number, date of birth and class of license.

(\$9.00 fee)

3 YEAR RECORD* Includes name, address, driver number, date of birth, class, license status, Departmental actions and violations for the past 3 years from the date request is processed.

(\$9.00 fee)

10 YEAR RECORD* Includes name, address, driver number, date of birth, class, license status, Departmental actions and violations for the past 10 years from the date request is processed. A 10-year record is for employment purposes only.

(\$9.00 fee)

FULL HISTORY Includes name, address, driver number, date of birth, class, license status, Departmental actions and violations for the **complete** history of the driver on file in Pennsylvania.

(\$9.00 fee)

CERTIFIED RECORD Includes name, address, driver number, date of birth, class, license status, Departmental actions and violations for the **complete** history of the driver on file in Pennsylvania certified by the Department.

(\$32.00 fee)

MICROFILM

DOCUMENT Copies of documents retained by the Department are available for purchase from the microfilm file. You must be specific as to the type of document and the date of the violation/action.

(\$9.00 fee)

CERTIFIED COPY

OF DOCUMENT Copies of documents from the microfilm file that have been certified by the Department.

(\$32.00 fee)

IMPORTANT INFORMATION CONCERNING THE USE OF DRIVER INFORMATION

- Driver record information is confidential and restricted information and the Requestor/End User is responsible for establishing procedures to protect the confidentiality of these records.
- Driver record information can only be used for the purpose stated in Section D.
- Driver record information cannot be sold, assigned, or otherwise transferred to any party, other than the End User.
- PennDOT retains exclusive ownership of all driver record information and the Requestor/End User shall not combine and/or link in with any other data on any database except as may be required by law.
- The driver record information cannot be used for direct mail advertising or any other type or types of mail or mailings.
- The driver record information cannot be disseminated or published on the Internet without the express written permission of PennDOT.
- PennDOT reserves the right to audit each request for driver record information. If the Requestor/End User is found to have requested driver record information for an unauthorized purpose, access to Pennsylvania driver record information will be terminated.

Visit us at www.dmv.pa.gov or call us at:

In state: 1-800-932-4600 ♦ TDD: 1-800-228-0676 ♦ Out-of-State 1-717-412-5300 ♦ TDD Out-of-State: 1-717-412-5380

* Businesses who obtain driver records for the purpose of employment or insurance are now able to obtain and print these records, in real time, through our enhanced Online Services.

If you are an employer or insurance company/agent and are interested in becoming an authorized Online business user, please visit our website at www.dmv.pa.gov and click on "Online Business Services" for more information.