

Thornbury Township
Board of Supervisors Meeting Minutes
July 21, 2026

The July meeting of the Thornbury Township Board of Supervisors was held on July 21, 2026, at 6:00 PM in the Thornbury Township Building located at 800 E Street Road, West Chester, PA, 19382. A public notice was published in the Daily Local News on January 8, 2026.

The agenda was posted on the Township website and at the Township building on July 15, 2026; copies were available for attendees.

Board members present:

Joe Lisa
Jim Benoit
Paul Manidis
Eric Burling
Bob Wiggins

Board members absent:

Staff/Professionals present:

Township Manager, Audrey Hudak
Township Secretary, Teresa Destefano
Township Solicitor, Kathy Labrum

CALL TO ORDER

The meeting was called to order at 6:00 by Jim Benoit. The Pledge of Allegiance was led by Jim Benoit.

APPROVAL OF MINUTES

Jim Benoit motioned to approve the June 16, 2026, Board of Supervisors Meeting minutes. Joe Lisa seconded the motion. All were in favor. Motion carried.

MANAGER'S REPORT

Audrey Hudak presented the Manager's Report; a copy is on file.

Audrey highlighted two items for Board approval First; the traffic counter is over 18 years old and cannot be serviced so she would like to purchase a new one. The cost is \$5,100.00

Jim Benoit makes a motion to approve the traffic counter purchase. The motion was seconded by Joe Lisa. All were in favor. Motion Carried.

Second, the HPC created a Charter to outline their goals, mission, purpose and vision to distribute.

Jim Benoit makes a motion to approve the HPC charter. The motion was seconded by Joe Lisa. All were in favor. Motion Carried.

ITEMS ON THE AGENDA

- *Mid-Year Budget Review (Budget vs. Actuals)*

Audrey Hudak reviewed the 2026 budget vs. actuals with the board and the remainder of 2026 budget.

- *Vendor Payment process review – ACH transition.*

Jim Benoit makes a motion to approve the vendor payment process sheet. The motion was seconded by Joe Lisa. All were in favor. Motion Carried.

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APPROVAL OF THE BILL LIST

Joe Lisa, Financial Liaison

Approval of the bill list for July in the amount of \$67,506.00 including:

- | | |
|--------------------------------------|---------------------------------------|
| 1. Nichols Construction | \$9,832.00 |
| 2. Yerkes Associates | \$8,282.15 (Reimbursable engineering) |
| 3. West Chester Area School District | \$7,849.16 |

Joe Lisa motioned to approve the bill list for July. The motion was seconded by Jim Benoit. All were in favor. Motion carried.

PUBLIC COMMENT PERIOD

- *Carrie Roskamp to provide update on Turks Head Trail*

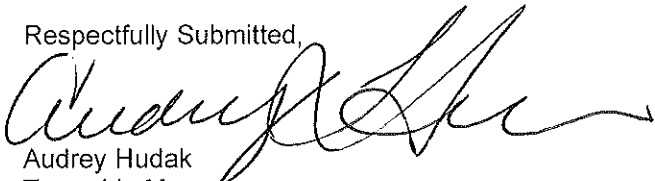
NEW BUSINESS

ADJOURNMENT

Jim Benoit made a motion to adjourn. Eric Burling seconded. Motion carried.

ANNOUNCEMENT The board will meet in Executive Session to discuss litigation issue.

Respectfully Submitted,


Audrey Hudak
Township Manager